



# WFSGI COMMUNICATION ON ACTION

## Reporting Template for Federations / Associations

<b>Organization Name:</b>	The Sports Goods Export Promotion Council
<b>Type of Company:</b>	Other
<b>Number of Employees</b>	10
<b>Country / Region:</b>	India
<b>Filled in by:</b>	
<b>Name:</b>	Tarun Dewan
<b>Position:</b>	Executive Director
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<b>Date:</b>	December 26, 2017
<b>Reporting period:</b>	January – December 2017

After you complete this document, please send a copy to WFSGI (preferably by email)to:

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Email: [kbrazYTE@wfsGI.org](mailto:kbrazYTE@wfsGI.org)

or

Marc-Ivar Magnus  
Email: [mmagnus@wfsGI.org](mailto:mmagnus@wfsGI.org)

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## Part A

### Statement by Senior Decision-Maker

Provide a statement from a senior decision-maker of the organization (e.g. Secretary General, CEO, Chair, etc.) that outlines the organization's approach to corporate responsibility (CR) issues. This could include:

- Key Corporate Responsibility issues for the organization's members
- Broader trends (i.e. political or economic) that may affect the Corporate Responsibility performance of members
- An overview of CR governance at the organization
- If relevant, how the organization seeks to apply the principles of the WFSGI Code of Conduct

The statement can include links to the relevant section of the organisation's website where more detailed information is available.

Ethics and Compliance are our priorities. Our members and our employees support our policies and practices to promote ethical and lawful behaviour and proper conduct. Our policy is to adhere to laws and guidelines applicable on how we conduct our business. It states all available procedures for asking questions, raising concerns and reporting violations.

## Part B

### Does your organization have any mandatory codes of conduct and policies that your members have to follow? If yes, which?

The statement can include links to the relevant section of the member's corporate website where more detailed information is available.

The Sports Goods Export Promotion Council is a body sponsored by the Government of India representing the Indian Toys and Sports Goods sector as per the Foreign Trade Policy of the country and is following all the guide lines and directions as per the Foreign Trade Policy. The council also is bound by its own MOA and Artcles of Association.

For details you may visit our website or the following links:

<http://dgft.gov.in/exim/2000/FTP-2017/ftp17-051217.pdf>

[www.sportsgoodsindia.org/PDF/SGEPCmemoAOAcombined.pdf](http://www.sportsgoodsindia.org/PDF/SGEPCmemoAOAcombined.pdf)

### Do you provide any ongoing support to your members to help them implement CR programmes?



*The statement can include links to the relevant section of the member's corporate website where more detailed information is available.*

The main objective of the Council is to promote the exports of Indian Sports Goods & Toys . For this it is our responsibility and duty to educate the exporters about the National as well as the International norms and procedures to successfully carry out their business and to keep them updated at all times about any development or amendment in the policies.

### **Have you put any specific CR programmes or initiatives in place in this reporting period?**

*The statement can include links to the relevant section of the member's corporate website where more detailed information is available.*

As mentioned since the Council works as per the norms laid down by the Foreign Trade Policy of the Government it has to follow all the guidelines and directions laid down from time to time. The council does follow all the norms with regard to the Labour and Human Rights, Health safety and environment and Business Ethics and it is bound to follow the labour Laws and the equality Act, directives given by the National Green Tribunal and also the Indian Companies Act..

### **Do you have any long-term goals for CR among your members? Are there any targets or specific deadlines in place in the next reporting period?**

*The statement can include links to the relevant section of the member's corporate website where more detailed information is available.*

**The Council does keep on suggesting its members about the guidelines and recommends the norms they should follow but as the members are all individual companies the Council has no information as to the status on the implementation of the same.**



## Submission Deadlines for the Communication on Action (COA)

All member organizations are asked to submit their COA to the WFSGI by December 31, 2017. The submission should cover one year's actions and progress and should align with your standard reporting year. Any company wishing to become a member has to submit a COA along with their membership application.

Thereafter, member companies will be asked to report at least every two years. Companies can choose to report annually – this may be easier for those with annual reporting cycles. Each COA will have to cover actions and progress over the previous one or two years and the submission deadline is six months after the end of the company's reporting period. For example, if you are reporting for the period from April 1, 2016 to March 31, 2018, the COA is due on or before September 30, 2018.

In the event of an anticipated delay in submitting the COA, the organization may request an extension of the deadline by three months, providing a reasonable explanation for the delay and stating the date when the COA will be available. In the event that the member organization is not able to provide the COA, it should explain the reason to the WFSGI (the so-called "Comply or Explain" principle).

For further information on the COA, please contact Mr. Marc Magnus at [mmagnus@wfsgi.org](mailto:mmagnus@wfsgi.org) or Ms. Karolina Brazzite at [kbrazzite@wfsgi.org](mailto:kbrazzite@wfsgi.org).